

WHAT'S NEW FROM WINTER 2010

RECENT ENHANCEMENTS

NEW HR PRESENTATIONS

We continue to add to our library of HR Presentations. In particular, new presentations on Improving Employee Engagement and on Behavioural Interviewing Techniques have recently been added, with more to come in the near future. These presentations, along with our suggested speaking notes, allow you to easily create and customize training courses for delivery to line managers, executives and employees in your own organization.

The first seven HR presentations are as follows:

- Preventing Workplace Harassment
- Behavioural Interviewing Techniques
- Effective Performance Management
- Diversity in the Workplace
- Work/Life Balance
- Improving Employee Engagement
- Conducting Compassionate Terminations

NEW MISSING FIELDS ALERTS IN DOCUMENT BUILDER

We have introduced new alert messages which will come up when you forget to input information into a mandatory field within Document Builder. In addition, we have included a reminder when you have forgotten to enter your Company Details, and we have also introduced defaults for certain information. These enhancements will make Document Builder easier to use, and reduce the likelihood of important information being missed when creating and customizing your own policies, contracts, and letters.

INTRODUCING A NEW FORMAT FOR DAILY ALERT E-MAILS

We've dramatically improved the appearance of our daily alert e-mails to better inform you of recent content updates and enhancements in the service.



HR REFERENCE LIBRARY UPDATES/ENHANCEMENTS

The Consult Carswell content team has recently been busy updating, enhancing and editing the HR Reference Library. As always, additional content is being added on an ongoing basis. We're also looking to hear from you. If there is specific content you would like to see added to the service, please contact us at ConsultCarswellProductTeam@thomsonreuters.com.

JOB DESCRIPTIONS TOOLKIT LIBRARY

We have recently completed our library of sample job descriptions and have moved the Job Descriptions Toolkit to a separate volume within the HR Reference Library. The full Job Descriptions Toolkit is also available through its own interface accessible right on our home page. The Job Descriptions Toolkit is a user-friendly tool that guides you through the process of creating, maintaining and enhancing job descriptions using a competency-based approach. Included along with step-by-step instructions are templates and thought-provoking commentary explaining the value and importance of having accurate, complete, updated and legally defensible job descriptions.

EMPLOYMENT LAW CASE SUMMARIES

The content team has recently been hard at work adding additional Employment Law Case Summaries. This continues to be a priority for 2011. These summaries written in plain language highlight what you need to know about leading labour and employment law decisions. Again, if you would like to see a particular decision included within the service, please e-mail the content team at ConsultCarswellProductTeam@thomsonreuters.com.

Consult Carswell is a Canadian HR work solution that delivers best practices, legal compliance, news, articles and a suite of ready-to-use tools in one easy-to-use online service. For more information, visit www.consultcarswell.com.